

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Records Schedules; Availability and Request for Comments

AGENCY: National Archives and Records Administration, Office of Records Administration.

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Records schedules identify records of sufficient value to warrant preservation in the National Archives of the United States. Schedules also authorize agencies after a specified period to dispose of records lacking administrative, legal, research, or other value. Notice is published for records schedules that (1) propose the destruction of records not previously authorized for disposal, or (2) reduce the retention period for records already authorized for disposal. NARA invites public comments on such schedules, as required by 44 USC 3303a(a).

DATE: Request for copies must be received in writing on or before December 4, 1995. Once the appraisal of the records is completed, NARA will send a copy of the schedule. The requester will be given 30 days to submit comments.

ADDRESSES: Address requests for single copies of schedules identified in this notice to the Record Appraisal and Disposition Division (NIR), National Archives and Records Administration, College Park, MD 20740. Requesters must cite the control number assigned to each schedule when requesting a copy. The control number appears in the parentheses immediately after the name of the requesting agency.

SUPPLEMENTARY INFORMATION: Each year U.S. Government agencies create billions of records on paper, film, magnetic tape, and other media. In order to control this accumulation, agency records managers prepare records schedules specifying when the agency no longer needs the records and what happens to the records after this period. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. These comprehensive schedules provide for the eventual transfer to the National Archives of historically valuable records and authorize the disposal of all other records. Most schedules, however, cover records of only one office of program or

a few series of records, and many are updates of previously approved schedules. Such schedules also may include records that are designated for permanent retention.

Destruction of records requires the approval of the Archivist of the United States. This approval is granted after a thorough study of the records that takes into account their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and historical or other value.

This public notice identifies the Federal agencies and their subdivisions requesting disposition authority, includes the control number assigned to each schedule, and briefly describes the records proposed for disposal. The records schedule contains additional information about the records and their disposition. Further information about the disposition process will be furnished to each requester.

Schedules Pending

1. Department of Agriculture, Animal and Plant Health Inspection Service (N1-463-95-3). Routine and facilitative records concerning research at the Denver Wildlife Center.

2. Department of the Army (N1-AU-95-6). Records relating to life-cycle management of U.S. Army Reserve facilities.

3. Department of Health and Human Services (N1-468-95-1). Records of the Graduate Medical Education Study, Office of Planning and Evaluation.

4. Department of Housing and Urban Development (N1-207-93-5). Program office working papers and background material for Inspector General investigative reports.

5. Department of State, Bureau of Economic and Business Affairs (N1-59-95-15). Routine, facilitative, and duplicative records relating to telecommunications matters. Policy records are scheduled for permanent retention.

6. Department of the Treasury, Bureau of Engraving and Printing (N1-318-93-4). Administrative files accumulated in the Office of Currency Standards.

7. Department of Veterans Affairs, Veterans Benefits Administration (N1-15-93-2). Microfiche copies of letters to veterans providing benefit information.

8. American Battle Monuments Commission (N1-117-95-1). Routine, facilitative and duplicate records.

9. Defense Contract Audit Agency (N1-372-95-3). Files used as input for Department of Defense Annual Report.

10. Federal Aviation Administration (n1-237-95-5). Older records covering

various routine and facilitative program activities.

11. Federal Housing Finance Board (N1-485-94-1). Reference materials, general correspondence, and financial records.

12. Federal Trade Commission (N1-122-95-2). Bureau of Economic Studies Coffee Investigation: Background for Final Printed Report.

13. Office of Personnel Management (N1-478-95-4). Training course materials.

14. Social Security Administration (N1-47-95-4). Computer matching records.

15. United States Information Agency (N1-306-95-4). Facilitative records relating to the American National Exhibition in Moscow. Policy Records scheduled as permanent.

Dated: October 2, 1995.

John W. Carlin,

Archivist of the United States.

[FR Doc. 95-25871 Filed 10-18-95; 8:45 am]

BILLING CODE 7515-01-M

Records Schedules; Availability and Request for Comments

AGENCY: Office of Records Administration, NARA.

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Records schedules identify records of sufficient value to warrant preservation in the National Archives of the United States. Schedules also authorize agencies after a specified period to dispose of records lacking administrative, legal, research, or other value. Notice is published for records schedules that (1) propose the destruction of records not previously authorized for disposal, or (2) reduce the retention period for records already authorized for disposal. NARA invites public comments on such schedules, as required by 44 USC 3303a(a).

DATES: Request for copies must be received in writing on or before December 4, 1995. Once the appraisal of the records is completed, NARA will send a copy of the schedule. The requester will be given 30 days to submit comments.

ADDRESSES: Address requests for single copies of schedules identified in this notice to the Records Appraisal and Disposition Division (NIR), National

Archives and Records Administration, College Park, MD 20740. Requesters must cite the control number assigned to each schedule when requesting a copy. The control number appears in the parentheses immediately after the name of the requesting agency.

SUPPLEMENTARY INFORMATION: Each year U.S. Government agencies create billions of records on paper, film, magnetic tape, and other media. In order to control this accumulation, agency records managers prepare records schedules specifying when the agency no longer needs the records and what happens to the records after this period. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. These comprehensive schedules provide for the eventual transfer to the National Archives of historically valuable records and authorize the disposal of all other records. Most schedules, however, cover records of only one office or program or a few series of records, and many are updates of previously approved schedules. Such schedules also may include records that are designated for permanent retention.

Destruction of records requires the approval of the Archivist of the United States. This approval is granted after a thorough study of the records that takes into account their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and historical or other value.

This public notice identifies the Federal agencies and their subdivisions requesting disposition authority, includes the control number assigned to each schedule, and briefly describes the records proposed for disposal. The records schedule contains additional information about the records and their disposition. Further information about the disposition process will be furnished to each requester.

Schedules Pending

1. Department of Transportation, Office of the Secretary (N1-398-95-1). Routine and facilitative files from the Office of Intelligence and Security. Program files are scheduled for permanent retention.

2. Department of the Treasury, Bureau of Alcohol, Tobacco and Firearms (N1-436-95-3). Leads, investigations and cases tracking system.

3. National Drug Intelligence Center (N1-523-94-1). Subject files, 1992-94 (files reflecting policy and major operations will be preserved).

Dated: October 10, 1995.
James W. Moore,
Assistant Archivist for Records Administration.
[FR Doc. 95-25872 Filed 10-18-95; 8:45 am]
BILLING CODE 7515-01-M

NATIONAL BANKRUPTCY REVIEW COMMISSION

Public Hearing

AGENCY: National Bankruptcy Review Commission.

ACTION: Notice of public hearing.

DATES: November 1, 1995, Wednesday 1:00 p.m. to 5:00 p.m.

ADDRESSES: J.W. Marriott Hotel, Galerie 3 Conference Room, 2nd Floor, 555 Canal Street, New Orleans, Louisiana 70140.

FOR FURTHER INFORMATION CONTACT: Contact Jarilyn Dupont or Carmelita Pratt at the National Bankruptcy Review Commission, (202) 273-1813, c/o Administrative Office of the U.S. Courts, One Columbus Circle, N.E., Suite 4-170, Washington, D.C. 20544 (mailing address) (or 20002, street address).

SUPPLEMENTARY INFORMATION: The public hearing will be open to any individual or organization who wishes to testify before the National Bankruptcy Review Commission concerning the Commission's statutory responsibilities. The public hearing is being held in conjunction with the National Conference of Bankruptcy Judges Annual Meeting in New Orleans at the J.W. Marriott Hotel. Persons wishing to testify can register either by calling the National Bankruptcy Review Commission, Jarilyn Dupont or Carmelita Pratt, at (202) 273-1813 by Friday, October 27, 1995 before 5:00 p.m. and provide name, organization (if applicable), address and phone number or register to testify in person at the registration desk of the National Conference of Bankruptcy Judges Annual Meeting by 5:00 p.m. on Tuesday, October 31, 1995 by providing name, organization (if applicable), address and phone number.

Oral testimony will be limited to 5 minutes per speaker. The public hearing will end at 5:00 p.m. even if all speakers signed up to testify have not had an opportunity to testify in person. A list of scheduled speakers will be posted at the entrance to the hearing room by noon on Wednesday, November 1, 1995 listing the order in which the speakers will appear. Persons testifying are requested to provide fifteen (15) copies of testimony to the National Bankruptcy

Review Commission immediately prior to testifying. Written testimony is not subject to any limitations. Any person can submit written testimony for inclusion in the record of the public hearing up to thirty (30) days after the hearing, December 1, 1995. Such written testimony should be submitted to the National Bankruptcy Review Commission at the address noted above. Persons submitting such testimony should provide fifteen (15) copies of the written testimony to the National Bankruptcy Review Commission.

Jarilyn Dupont,

Executive Director/General Counsel.

[FR Doc. 95-25876 Filed 10-18-95; 8:45 am]

BILLING CODE 6820-36-P

NATIONAL LABOR RELATIONS BOARD

Advisory Committee on Agency Procedure; Meeting

AGENCY: National Labor Relations Board.

ACTION: Notice of meetings.

SUMMARY: In accordance with the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. app. 2 (1972), and 29 CFR 102.136 (1993), the National Labor Relations Board has established a National Labor Relations Board Advisory Committee on Agency Procedure, the purpose of which is to provide input and advice to the Board and General Counsel on changes in Agency procedures that will expedite case processing and improve Agency service to the public. A notice of the establishment of the Advisory Committee was published in the Federal Register on May 13, 1994 (59 FR 25128).

As indicated in that notice, the Committee consists of two Panels which will meet separately, one composed of Union-side representatives and the other of Management-side representatives. Pursuant to Section 10(a) of FACA, the Agency hereby announces that the next meetings of the Advisory Committee Panels will be held on November 6 (Management-side) and November 8, 1995 (Union-side).

TIME AND PLACE: The meeting of the Management-side Panel of the Advisory Committee will be held at 10:00 a.m. on Monday, November 6, 1995, at the National Labor Relations Board, 1099 14th Street, N.W., Washington, D.C., in the Board Hearing Room, Rm 11000. The meeting of the Union-side Panel of the Advisory Committee will be held at 10:00 a.m. on Wednesday, November 8, 1995, at the same location.